## COLUMBIA UNIVERSITY IN THE CITY OF NEW YORK

January 5, 2012

DEPARTMENT OF ELECTRICAL ENGINEERING

Dr. Noah Jacobsen 357 W 39th St Apt 1, New York, NY 10018

Dear Dr. Jacobsen:

I am pleased to offer you a faculty appointment as Adjunct Associate Professor in the Department of Electrical Engineering for the Spring 2012 term. You will be teaching assignment ELEN E6201, Linear System Theory. The course will be offered on Thursday from 6:50p.m to 9:20pm. and is 3 points. The first day of classes is Tuesday, January 17, 2012. You will receive a stipend of \$7,500 paid over 5 months. You will be paid on a semi-monthly basis, the 15<sup>th</sup> and end of the month. This will be approximately \$750 per pay period. The Department can often hire students as graders to help with medium-sized classes or provide teaching assistants to help with large undergraduate courses. For information regarding teaching assistant or grader assignments please contact Prof. Charles Zukowski at <a href="mailto:caz@columbia.edu">caz@columbia.edu</a>. If students contact you directly asking to be hired as a TA or grader, you can direct them to the following site to apply:

<u>http://www.ee.columbia.edu/pages/jobs/for\_students/index.html</u>. For general information useful for instructors, such as course and final exam schedules, go to <a href="http://www.columbia.edu/cu/bulletin/">http://www.columbia.edu/cu/bulletin/</a>.

We also encourage you to prepare course information, such as course announcement flier and web page, as soon as possible. This will allow us advertise your new course to prospective students. Please visit the department web page <a href="http://www.ee.columbia.edu">http://www.ee.columbia.edu</a> to see listings of courses and links to example web sites.

On-campus parking is available on the day of your class. Please contact Jessica Rodriguez in the Electrical Engineering Department at (212) 854-5019 no later than January 12, 2012 if you have not received an online parking application email and require it for Spring 2012. You will need a Columbia ID card in order to enter the garage as well as the S.W. Mudd building and Engineering Terrace. If you have not previously done so, you should make an appointment with Kevin Corridan, Departmental Administrator (e-mail <a href="kc101@columbia.edu">kc101@columbia.edu</a>), as soon as possible to complete all necessary paperwork for payroll, and your ID. Additionally you will be able to pick up your office key at this time.

I would appreciate it if you would signify your acceptance of this offer by signing a copy of this letter returning it to me by January 12, 2012. I look forward to your participation in our research and instructional program. Please let me know if I can be of further assistance. If you have any questions feel free to call Kevin Corridan or me at (212) 854-3105.

Sincerely, Kerun Bergman			
Keren Bergman Professor and Chair			
I accept the offer stated in your letter:			
	Signature	Date	